

The memorandum for consigned OMIC organic certification service

Overseas Merchandise Inspection Co., Ltd.(hereinafter OMIC), upon accepting application for organic certification, lays down entitlements and duties which includes right of OMIC to perform certification service imposed on the applicant who undergoes procedures for application, acquisition and maintaining the organic certification, as per below:

- 1 Entitlements for the applicants who request OMIC to:
 - 1) access the OMIC regulations for certification service,
 - 2) ask confirmation of standard interpretation adopted in any specific cases.
 - 3) obtain information regarding any change of the Standards, regulations and/or requirements that may affect conformity of the products to the standard requirements
 - 4) confirm there is no conflict of interest with the appointed inspector,
 - 5) obtain copies of inspection report,
 - 6) make objection to judgment result,
 - 7) affix certification logo on the agricultural products produced / monitored in accordance with OSP, for the course of certification provided and maintained,
 - 8) claim damage derived from OMIC's violation of the contract, including this memorandum,
 - 9) issue "Transaction Certificate" which is requested by customers for shipping products affixed with certification logo, paying necessary fees.

- 2 Duties of the applicants which includes right of OMIC to perform certification service
 - 1) Applicants are required to always fulfill the certification requirements, not only by maintaining the certified operation, but also by implementing appropriate changes when they are communicated by OMIC.;
 - 2) Certified products are required to comply with the standard by monitoring lot by lot;
 - 3) Applicants make all necessary arrangements for ;
 - the conduct of the evaluation and surveillance, including provision for examining documentation and records, and access to the relevant equipment, location(s), area(s), personnel, as well as applicants' subcontractors;
 - investigation of complaints;
 - the participation of observers, if applicable,;
 - 4) Applicants make claims regarding certification consistent with the scope of certification by signing the certification applications and/or other means;
 - 5) Applicants do not use their product certification in such a manner as to bring OMIC into disrepute, and do not make any statement regarding its product certification that OMIC may consider misleading or unauthorized by keeping in contact with OMIC;
 - 6) Upon suspension, withdrawal, or termination of certification, applicants discontinue their use of all advertising material that contains any reference thereto, and takes

action as required by the certification scheme in accordance with OMIC's instructions;

- 7) In case applicants provide copies of the certification documents to others, the documents shall be reproduced in their entirety and shall be clearly indicated as "COPY";
- 8) In making reference to its product certification in communication media such as documents, brochures or advertising, applicants comply with requirements of the OMIC, which is based on certification scheme;
- 9) Applicants comply with any OMIC requirements which are prescribed in the certification scheme relating to the use of marks of conformity, and on information related to the product;
- 10) Applicants keep a record of all complaints made known to it related to compliance with certification requirements and makes these records available to OMIC by;
 - taking appropriate action with respect to such complaint and any deficiencies found in products that affect compliance with the requirements for certification;
 - documenting the summary of the complaints and actions taken;
 - reporting to OMIC
- 11) Applicants inform OMIC, without delay, of changes that may affect its ability to conform with the certification requirements such as:
 - the legal, commercial, organizational status or ownership
 - organization and management (e.g. key managerial, decision-making or technical staff),
 - modifications to the product or the production method,
 - contact addresses and production sites,
 - major changes to the quality management system.
- 12) Applicants present organic monitoring records to OMIC for every quarterly period,
- 13) Applicants make payment for certification service fee without delay,
- 14) OMIC is eligible to request withdrawal, termination of the certification or suspension of monitoring and shipment of the products affixed the certification logo upon substantiating a nonconformity with any certification requirements mentioned above,
- 15) OMIC imposes withdrawal of the certification in case the applicants do not respect requests from OMIC.,
- 16) OMIC shall publish details of the certified operation in accordance with requirement of certification scheme; in such a case OMIC is required to notify the applicant in advance what OMIC intends to place in the public domain.